

# Truck Driver (Compassion Ministries)

**Bridgeport Rescue Mission (BRM)**

**Position Title:** Truck Driver

**Reports To:** Pantry Manager/ Director of Program

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## **Position Summary:**

The Truck Driver is responsible for the safe and timely pickup and delivery of donated goods, food items, and supplies to and from the Rescue Mission, partner organizations, donors, and community locations. This role supports the mission's outreach and daily operations by ensuring that all deliveries and collections are conducted with professionalism, courtesy, and efficiency.

## **Key Responsibilities:**

- Safely operate BRM vehicles (box trucks, vans, or other assigned vehicles) in compliance with all traffic laws and organizational policies.
- Pick up and deliver donated items, including furniture, clothing, food, and other supplies, according to a scheduled route.
- Load and unload items, ensuring proper handling to prevent damage.
- Maintain accurate donation logs, delivery receipts, and route documentation.
- Inspect vehicles before and after each trip; report maintenance or safety issues promptly.
- Assist warehouse and donation center staff with sorting, organizing, and storing donated goods.
- Interact courteously and professionally with donors, volunteers, and the public, representing the Mission in a positive manner.
- Follow all safety and sanitation protocols, including proper lifting techniques.
- Support Mission events and community outreach efforts as needed.
- Perform other related duties as assigned to support the organization's mission and daily operations.
- Maintain a valid state driver's license with a clean driving record.

## **Qualifications:**

- High school diploma or equivalent (GED).
- Valid state driver's license with a clean driving record; CDL preferred but not required (depending on vehicle size).
- Minimum of 2 years of driving experience (truck or delivery preferred).
- Ability to lift, carry, and move items weighing up to 50 lbs.
- Excellent time management, communication, and customer service skills.
- Knowledge of local streets and routes is preferred.

- Commitment to the values and mission of the Rescue Mission and willingness to work in a faith-based environment.

**Work Schedule:**

- Full-time, 40 hours per week.
- May include some weekends or holidays based on program needs.

**Compensation:**

- Competitive hourly wage based on experience.
- Benefits available (medical, dental, vision, paid time off, etc., if applicable).